



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution	Shri Ram college of commerce
• Name of the Head of the institution	Dr Veera Talukdar
• Designation	Principal (in-charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	09769317255
• Mobile no	9167234870
• Registered e-mail	shriramcollege09@gmail.com
• Alternate e-mail	mulemans188@gmail.com
• Address	Shri Ram College Village Road Bhandup West Mumbai 78 Maharashtra
• City/Town	Mumbai
• State/UT	Maharashtra
• Pin Code	400078
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	Self-financing
• Name of the Affiliating University	University Of Mumbai
• Name of the IQAC Coordinator	DR Jyothi Yadav
• Phone No.	9967609947
• Alternate phone No.	9769457128
• Mobile	9769317255

• IQAC e-mail address	shriramcollege09@gmail.com
• Alternate Email address	mulemanssi88@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://assessmentonline.naac.gov.in/public/index.php/hei/generateAqar_HTML_hei/MTY3MTY=
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	http://srcollege.in/wp-content/uploads/2022/01/academic-calender-2020-2021-13-1-22.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.16	2018	02/11/2018	01/11/2023

6.Date of Establishment of IQAC	12/01/2015
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7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	NA	NA	NA	NA

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
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• Upload latest notification of formation of IQAC	View File
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9.No. of IQAC meetings held during the year	4
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• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
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10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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11.Significant contributions made by IQAC during the current year (maximum five bullets)

- Online Feedback System is developed by the initiative of IQAC.
- During the pandemic, for better E-Governance, admission process is shifted to hybrid mode-i.e partly online and partly off line.
- Official website was upgraded for imparting better information processing and retrieval
- Regulation and syllabus of certification courses to be developed as Add On courses for the benefit of the students.
- Initiatives taken by the IQAC committee for developing MOU with different educational institute for Faculty and Student Exchange Programmes.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes

Emphasis is given on developing e contents for Academic calendar	The Institute has a well-planned academic calendar prepared in the beginning of each academic year that is strictly followed.
Developing a Academic committee for monitoring online education	premeditates on matters of academic nature and steers the Institute to maintain academic standards of excellence. The Committee approves the academic programmes of all courses and provide guidelines for future academic intensification and development
Establishing a Facilitation Committee for the smooth coordination between the academic and administrative operation	The committee meets frequently online and offline to guarantee alignment in decision making, management and coordination amongst different courses and Administrative Units.
Research Committee made emphasises on organising online webinars on various current methods of imparting education.	The committee provides direction and guidance to the staff and students to create an enabling environment for research and sharing and to position it as an academic leader.
Institutional Review Board was set up for the first time	It reviews, approves and monitors all types of proposals involving human participants with a view to safeguard the dignity, rights, safety and wellbeing of all actual and potential stake holders for the institute
The Finance Committee was also established for the smooth running of the institute	This committee supports and supervises the raising of funds for the students and smooth functioning of the institute. It also facilitates and monitors finances to ensure transparent and accountable governance. Despite the significant numbers of academic programmes, these statutory bodies have successfully coordinated towards quality enhancement facilitating strong linkages between education, research, field action, and dissemination.

13. Whether the AQAR was placed before statutory body?	Yes
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• Name of the statutory body

Name	Date of meeting(s)
JANA SEVA SANGH'S Management committee	30/03/2021

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	26/02/2022

15. Multidisciplinary / interdisciplinary

16. Academic bank of credits (ABC):

17. Skill development:

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

20. Distance education/online education:

Extended Profile

1. Programme

1.1 Number of courses offered by the institution across all programs during the year	8
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File Description	Documents
Data Template	View File

2. Student

2.1 Number of students during the year	1541
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File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	17
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File Description	Documents
Data Template	View File
2.3	568
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	25
Number of full time teachers during the year	
File Description	Documents
Data Template	No File Uploaded
3.2	13
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	31
Total number of Classrooms and Seminar halls	
4.2	5485278
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	125
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution adheres to the curriculum laid down by the affiliating University and prepares a well planned month wise year planner at the beginning of each academic session for all the subjects in the under graduate and post graduation level courses. These planners are distributed to all the students at the beginning of each academic session. For the Post Graduate departments there is Board of Studies who designs the curriculum. The panel comprises of some senior in-house faculties along with some eminent academicians in the relevant area. Year planners are also prepared in this case after the framing of the syllabus and are distributed to all the students at the beginning of each academic session. The Principal takes feedback of each department in departmental meetings about the even distribution of syllabi amongst all the faculty members and ensures timely completion of the assigned syllabus.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://drive.google.com/file/d/1TVINerjbbq0-n54L1Js6AiJ7av7_Wm8a/view?usp=sharing

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As an affiliated institution to the University of Mumbai, the evaluation norms of the University are strictly followed. The existing session follows a Credit based evaluation system. The College has adopted a method of assessing the academic performance of the students on a continuous basis. Continuous assessment in theory subjects as per norms includes 20 marks for an Internal Assessment, and 5 marks allotted to class attendance. Within this framework, the College conducts the Internal Assessment department-wise according to a proper schedule and under strict invigilation. The marks obtained by the students and the score for attendance are both uploaded in the University website at the appropriate time. In the Humanities stream, a Tutorial component is also part of the Internal Assessment conducted according to a well-defined schedule. The syllabus and timing of these assessments are communicated to the students well in advance. For PG and UG courses too, the examination pattern follows the norms laid down by the University of Mumbai. Besides these formal assessments, revision work, class tests, assignments and student presentations are integral to the teaching-learning process. During the pandemic sessions, a continuous system of online evaluation was put in place. Besides evaluation, the Institution strictly adheres to the semester-wise academic calendar as set by the University in curriculum delivery and a Fulfilment Report is submitted to the Principal every month by each faculty member.

File Description	Documents
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Upload relevant supporting document	View File
Link for Additional information	http://srcollege.in/wp-content/uploads/2022/01/academic-calender-2020-2021-13-1-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

08

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

10

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

458

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institution is an affiliating college that through its co-curricular activities tries to inculcate values and ethics among its students. It ensures not only effective curriculum delivery but also makes every effort to impart a holistic education that goes beyond the curriculum through myriad activities conducted throughout the year. Through these programmes students imbibe universal moral and social values, sensitivity towards gender issues and environmental consciousness.

1. Gender sensitization programmes like lectures, seminars and workshops
2. Observance of Women's Day
3. Environmental education through projects, field work, nature club activities and Green Audit. Students are also encouraged to participate in different programmes like online quiz contests organized by other Institutions for enhancing awareness related to the environment.
4. Human values promoted through the activities of the NSS, DLLE,WDC,ETC. The NSS unit of the College refers to the Handbook of NSS, University of Mumbai for illuminating the young minds of the duties and responsibilities of the citizens of this country.
5. Community outreach and other social welfare programmes
6. Value education and mental health workshops.
7. Handbook of Ethics and Code of Conduct uploaded in the College website and also enunciated by the Principal during Students' Orientation
8. Programmes on professional ethics and value education conducted by the Commerce Department

9. Observance of Earth Day, World Environment Day, Forest Week

10. Upholding values of multiculturalism, egalitarianism, diversity and gender empowerment through functions like the Annual Programme, Independence and Republic Day celebrations as well as through the activities of various clubs and societies, poster competitions and presentations etc.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

03

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

32

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	https://drive.google.com/file/d/1kjrpWKYlQmbLLHKJvgLtZii3sxfPrf4/view?usp=sharing
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1541

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

17

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the knowledge levels of the students and organises extraordinary programmes for highly developed learners and slow learners. For advanced learners the approaches adopted are as follows:-

- More challenging work in the form of projects and home assignments
- A well stocked library with advanced reference facilities
- Incentives in the form of merit scholarships and prizes
- Encouragement for participation in inter-college and intra-college competitions, and paper presentations using ICT
- Special lectures by eminent speakers from industry and academia
- Free internet access
- Coaching for CAT /MAT
- Counselling by faculty to appear for competitive examinations
- Career fairs, seminars and workshops
- Opportunities for publication in departmental journals and students' magazines

Identification of weak students prepared on the basis of interactions and assessment tests throughout the classes. The strategies adopted to level up the slow learners are as follows:

- Meeting and communicating to the weaker students their areas of weakness
- Organizing remedial lectures
- Teachers available beyond class hours to counsel the weaker students
- Monitoring the progress of the students through written assignments and the progress record maintained
- Evaluated answer scripts of college examinations discussed with students to identify and address their shortcomings.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1541	25

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Learning is made more student-centric all the way through amalgamation of old and new methods of teaching. In order to motivate the students beyond the scope of theoretical knowledge various student-centric learning methods like workshops, seminars, film shows, group discussions, field trips, institutional visit, slide shows, case study based research projects, internship etc. have been adopted. Student-centric methods are an integral part of the pedagogy adopted by the faculty for which the college provides all possible support such as:

- Smart classrooms
- Interactive projectors
- Fully Wi-Fi campus
- Open access library
- Facility to download e-resources
- Digitization of lessons
- Fund allocation for institutional visits and excursions
- Fund for purchase and maintenance of computers and materials
- Promoting students' for international studies
- Fund for organizing workshops, seminars and conferences. Content enrichment material
- Pedagogical analysis

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The ICT enabled learning atmosphere of the institution is encouraging to evolving creative and critical thinking as well as scientific temper midst the students. Faculty is provided with the necessary facilities for preparation of computer aided teaching - learning material. Both faculty and students have access to the following modern teaching aids.

The online teaching -learning facility was very much in place with the support of a online platform provider since 2019. The platform has been put to extensive use during the pandemic times when distant teaching-learning became the only mode of communication between the teachers and the students. Regular classes are taken through this on-line platform according to a fixed routine set by the institution. Adequate number of high-end interactive projectors and computers for use in seminars and lectures Digitization of lessons State-of-the-art, Computer Labs, Language Lab, High end personal laptops, etc. A well-equipped open access computerized library with internet facility is available for faculty and students. E-resources are available through national networks and online open resources.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

25

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

2

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

03

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

100

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Examination Committee coordinates all the internal examinations (mid-term & selection test) of the college before the commencement of the CBCS. The examination process included setting of question papers, evaluation of answer scripts and assignments within a stipulated period of time, submission of marks on the university portal Evaluated scripts of the mid-term examination were discussed with the students to the students. Following permission from the Principal, marks of the selection test were also communicated to the students. Tutorials were also held on a regular basis for both weaker students and students with

higher capabilities. After commencement of the CBCS, some departments conduct the internal examination through google form, while other departments set question papers, assignments are assign and on job training and its evaluation is taken into considerations. But as the internal examination is a component of the university examination, the marks are not communicated to the students.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient as number of modes are involved in the evaluation methods. The mechanisms for redressal of grievances with reference to evaluation are as follows and are same as per the university examinations rules and regulations

- Review of answer scripts are done as per university norms
- RTI provision is also available. The students forward their applications to the college office, which is then forwarded to the university of Mumbai.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programmes and courses outcomes for all Programmes offered by the institution are stated and displayed on website. They are as per the guidelines of the affiliating University and has been properly communicated to all the stakeholders specially to both the teachers and students.

As a result, everyone is aware of the outcome of the programme and what is to be achieved at the end of the course.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://srcollege.in/wp-content/uploads/2021/04/2-6-Program-Specific-Outcome-Program-Outcome-and-Course-Outcome-2019-20.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution follows the syllabi laid down by the affiliating university for all its subjects. It ensures the completion of the mentioned syllabi through a teaching plan that is also provided to the students at the beginning of the academic session. The Principal in coordination with the Head of the Department and Coordinators monitor the execution of the assigned syllabus and it's timely completion. The final outcome of the course is evaluated through the performance of the students that is analysed at the end of each semester examination.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

457

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://srcollege.in/wp-content/uploads/2022/03/2.7.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NA

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

1

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem**3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge**

Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge. The institute has created an ecosystem for Research and Innovation by recruiting & developing desirable human resource, taking initiative for creation & dissemination of knowledge and establishing infrastructure. The details are as under:

- Promoting Innovation:** The College has created an Innovation & Entrepreneurship Development Cell (IEDC) for promoting innovation & entrepreneurship activities. Students are encouraged to present their innovative working project models & products through annual project contest. The contest witnesses the participation of more than 20 projects across all the departments.
- Technology Business Incubation Park:** College has initiated various activities like pre-incubation support, start-up initiatives & training programs. IEDC organized several EAC (Entrepreneurship Awareness Camp) programs.
- Centre of Research:** The faculty & students are encouraged to take up research & developmental activities by utilizing the existing resources. Our helps our students to develop necessary skills & develop innovative projects in various domains.
- Human Resources:** The institute recruits dynamic & highly qualified faculty to mentor and channelize the young minds. Faculty are also encouraged to participate in various skill enhancement programs under govt. schemes.
- Research infrastructure:** The College has developed a Research Cell to motivate the faculty members to write research projects. Research Cell also helps to create research culture among faculty members and students. College has signed MOUs with few industries to promote real-time project development.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

05

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

02

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

03

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

01

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities**3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year**

The college has a number of committees to engage students in different types of activities. The college has one NSS unit , DLLE unit, Women Development Cell ,etc. The college plays a very active role in the upliftment of the nearby locality by its contributions through these different committees. The students of NSS regularly clean the locality, Nahur station, spread awareness on preventions and cure of different types of diseases include Corona, HIV, TB, etc. importance of water and trees on Earth. Different types of posters and leaflets were created on ways to prevent Malaria, Dengue and Chikungunia, on conservation of water were regularly distributed amongst the shopkeepers and local residents of the area. Students of NSS planted saplings in areas around college and in the adopted villages. The street children of Bhandup Village Road were given sweets and toys on different occasions. The NSS students regularly takes care of the plants in a nearby park. Volunteers go for weekly visits and spends time with the street children. After a brief break, due to the Pandemic and lockdown the teaching has again started in online mode. With the help of NGOs special activities were taken up. Corona Vaccination camp was held with the help of local Corporator and had also held menstrual hygiene camps for the girls. Keeping in mind the safety of the students, we work in close contact with NGOs that serves the locality. Not only the immediate locality, during the Pandemic the students has taken to the electronic media and helped COVID affected people of Mumbai. Some of our volunteers have started their own career with NGOs. The college gives them every opportunity to explore all ways of helping the community. The students are coming up with new ideas and ways to reach out to the community. Many of our students are part of NGO's and various social woprks.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

03

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non-Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1747

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

03

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

05

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has always worked for the mission of providing the best possible infrastructure to create an effective teaching-learning environment through extensive use of ICT. Over the years the infrastructure of the institution has been upgraded keeping in mind the developments and rising demands in the education sector. Information technology is made available in the classrooms. Teaching Learning activities - classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, specialized facilities and equipments for teaching, learning and research etc. Classrooms- All the classrooms have been renovated on modern lines with comfortable and space saving furniture, Wi-Fi connectivity, Lecture Capture facility, vitrified tiled floors, complete air conditioning, power back up etc. Most classrooms are also fitted with projectors and white boards. Technology enabled learning spaces- Most of the classrooms provide conducive environment for technology enabled learning. There is an internet room for students in the library. Library is also equipped with computers for use in searching book catalogues, viewing e-journals and online learning resources.

Seminar hall- A dedicated seminar hall with audio-visual facilities is in place for regular use. Along with it, many of the big classrooms with projectors and other audio-visual facilities are also being used as seminar halls.

Tutorial spaces- Classrooms are used for tutorials and remedial coaching after regular classes for weaker students..

. Computer labs are there for practical of IT related subjects.

Specialised facilities- Provisions of wheel chair, ramp and lift are made available for physically challenged students. Equipments for teaching, learning and research include laptops, fixed projectors, smart boards, etc. All laboratories are adequately equipped with the latest instruments. The college library is equipped with printer, reprographic facility and SPSS package for teaching, learning and research facilities. Corridors are utilized for displaying students' creative and research work.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate physical facilities which are augmented from time to time for conducting curricular, co-curricular and extracurricular activities efficiently. Student activities - Cultural, sports, indoor and outdoor games, gymnasium, auditorium, NSS, cultural activities, public speaking, communication skills development, yoga, health and hygiene etc. Cultural - The auditorium is available for extracurricular activities of the institution like cultural functions, orientation programmes, medical camps, college fest and awareness seminars. A stage in the common ground is also used for cultural activities and functions like celebration of Independence day, Republic day etc..

Sports - The ground of the Institution is used for the Annual Sports Meet of the institution. A quadrangle within the premises is used for sporting activities like throwball, badminton, basketball. Games(Indoor)-

Common Room cum Gymnasium is equipped with Carrom board, Table Tennis board and Chess board. Yoga cum Activity Room are available in the campus. Games(Outdoor) -A quadrangle within the premises is used for sporting activities like cricket, badminton, throw-ball, badminton, basketball.

Gymnasium-Common Room cum Gymnasium is equipped with modern gym equipments (Exercise Cycle, Exercise Ball, Treadmill, Fitness Bench, Twister machine etc.) for exercising. Yoga-Yoga cum activity room is there with the whole room covered by yoga mats and it is also used for practicing dance and other co-curricular activities.

Classrooms are available for students' society meetings. There is a dedicated space for career counselling and placement unit. A dedicated medical room with adequate facilities is available for students, faculty and staff where a medical practitioner visits once every fortnight and also available on emergency basis.

NSS: Camps and other activities are carried out regularly. The college provides infrastructure and funds for all NSS activities. Room has been assigned to NSS.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

37

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

24,91,279

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using Integrated Library Management System (ILMS)

Name of ILMS Software : E GRANTHALAYA

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

39,601

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

0

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our college is equipped with IT facilities One dynamic setting for securing and distribution of internet throughout the campus. One Gigabit 16 Port Wi-Fi Mobility Controller cum Switch for managing the Wi-Fi access points. There are 9 switches with 124 ports. One dynamic IP 110 Mbps connection and second one is static IP5 Mbps connections for providing internet to students, teachers, office staff and lecture capture servers. One 3.0 KVA CPS for power backup .

All the class rooms, staffrooms and the office in the college have around 220 LAN points for connectivity. The college has two fully air-conditioned computer Labs' equipped with 100 Computer programming software. The college has an exclusive internet room to be used by students for educational purpose and viewing online journals. The college has 3 monochrome laserjet printers, 1 colour laser printer and multifunctional network Xerox machine are used for both academic and administrative purposes

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

100

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. \geq 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

59,81,444

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The physical, academic and support facilities of the Institution is taken care of by the Management. Yearly review is done of all the facilities available both in-campus and off-campus and initiatives are taken for general maintenance as well as up gradation in order to upkeep and improve the facilities. Advanced facilities are introduced as and when required in order to serve the stakeholders in a better way and to ensure the fulfilment of its stated vision and mission.

File Description	Documents
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Upload any additional information	View File
Paste link for additional information	NIL

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

08

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

36

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

04

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

10

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

54

File Description	Documents
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Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

37

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Students' Council members are elected by the students through a system of secret ballot to uphold fair and democratic practices, under the vigilance of Student Council Teachers that had been developed by the College Development Committee. Different events of the college like Teachers' Day, Fresher's Welcome, Students Farewell and College Annual Fest- Ayodham are organized exclusively by the Students' Council under the close supervision and full coordination of teachers and different committees . Departmental and academic programmes like Workshop, Webinars and different guidance lectures are organized by the Students' Council with the guidance of the teachers. Council members play an active role in College Annual function, College Sports and during new admission.

Members of the students council are incorporated in various committees like the IQAC and CDC for their valuable inputs and suggestions. The Management soughts feedback from Students' Council members before and after organizing student related events. Council acts as a liaison between teachers and students as well as between college administration, various committees and students to facilitate easy flow of information. The Students representation is also there in various committees like Library Advisory Committee, etc. In the present pandemic situation where face to face interaction with students is difficult the role of Class Representatives (C.R) that are selected by the fellow classmates have increased a lot for disseminating vital information and acting as a link between students and teachers

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

25

File Description	Documents
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Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association/Chapters though unregistered but is functional in nature .It contributes significantly to the Development of the institution through personal financial and non-financial means during the last five years

Shri Ram College and the Alumni association jointly believe in creating and maintaining association with its alumni. The Alumni Association provides an interface for establishing a link between the alumni, staff, and students of the institute. Shri Ram College alumni are currently working at various positions all over the globe and proving their mettle in all spheres of management.

The Alumni Association Contribution through various means:-

1. Book Donation: Contribution by donating Books.
2. Alumni Interaction: Alumni of Shri Ram College give inputs to aspiring MBA graduates and for higher education. They are invited as resource persons at various events, guest lectures and panel discussions. They provide inputs and share their experiences regarding skills, recent technologies & trends in corporate world, application of knowledge and corporate working culture.
3. Placement & Career Guidance Assistance: Alumni are working in organizations at various capacities. They keep the faculties and the placement officer abreast about the available job opportunities. They assist and guide the students to crack the interviews. They also share their experience with the students and motivate them for their career development in various domains.
4. Campus recruiters: Alumni come to campus as recruiters for their companies and also recommend and promote Shri Ram College to their employers for campus placements.
5. Summer Internship Opportunities: SIP being a part of the Self Financing Curriculum; Alumni provide innumerable opportunities in various companies to the students.
6. Entrepreneurship Awareness: Some of our Alumni have established startups in different sectors, many of them are first generation entrepreneurs. They decided to become entrepreneurs during their academic span at Shri Ram College. Through the journey as an entrepreneur they learnt various skills & knowledge. They enlighten the students with their success stories and challenges faced.
7. Alumni Meet: We at Shri Ram College have a tradition of inviting alumni for Annual Alumni Meet "Convergence" in the month of February. In this meet the alumni get chance to reconnect with the Alma mater and old friends. This is the best platform for networking and sharing new trends and current happenings in the corporate world. These inputs are helpful to academicians for moulding the aspiring students.
8. Promoting Institute Events: Alumni associates with various events conducted at Shri Ram College. One of the mega events at Shri Ram College "Ayodhyam" which is a flagship cultural event which is getting much more popular year after year. Alumni take active role in planning and organizing "Ayodhyam" as well as the branding of institute.
9. Institute Social Responsibility: Our Alumni in association with Shri Ram College are engaged in conducting social activities for the welfare of the society through Donations in the form of Books, Blankets, Chairs, Mats, Storage containers, Stationary etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is in accordance with the vision and mission statement reflecting the goals and objectives of the institution. The institution strives to impart a holistic education that will enable the students to face the challenges of a rapidly changing society and groom them into empowered, environmentally conscious and socially responsible members of the community. Towards this objective, job-oriented, self-financing degree courses and add-on certificate courses have been introduced to improve the employability of students by making them skilled, self-reliant and globally competent. The incubation programme adopted by the CDC for the B.Com stream has been promoting entrepreneurial skills among a large section of the student body is a case in point. Besides economic self-reliance, emphasis is also placed on providing our girl students with valuable skills in self-defence through the hugely popular programme called SAHASI . A host of co-curricular activities conducted during the course of a year, ONLINE celebration of important days and events and cultural programmes organized by different clubs and societies seek to enhance the cultural development and uphold the mental state of the students. Moral values of responsibility, leadership and social empathy are inculcated among the students through various social outreach programmes conducted by the NSS, DLLE, WDC and other committees. Students from different

cultural, religious and linguistic groups work together on the same platform to promote bonds of friendship, understanding and cooperation. Awareness of environmental and ecological issues and understanding the need for sustainable development is generated through a variety of measures like Green Audit exercise, tree planting ceremonies, installation of LED lights etc. The imparting of innovative teaching-learning process and technological skills to the students is supported by the provision of the technology. In recent times, the institution has specially upgraded itself to take up the challenge of online teaching and e-learning is being effectively carried out with the help of Ekalavya - a virtual platform dedicated to meeting the needs of complete knowledge sharing. The teaching faculty is actively involved in promoting a holistic education for the students manifest in the leadership provided by them in committees, clubs and in the organization of various activities and also by the participation of representative members in the Governing Body of the institution. The proactive leadership of the Principal and Management ensures the fulfilment of the vision and mission striving to make the institution a centre of excellence

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The top Management of the college in consultation with the Principal provides leadership to all the faculties in all academic and institutional practices. The Principal co-ordinates on all academic matters through the coordinators of different Departments who are appointed on a rotational basis. In this way, all faculties of the departments get to play a role in decision-making and participative management of their respective departments. The inclusion of teachers' representatives in the College Development Committee of the College is also on a rotational basis enables the faculty members to participate in different academic planning and often play a role in decision-making. University examinations are conducted in the institution with the help of committees that are set up for the purpose and here too responsibility and leadership is delegated to the faculty members, e.g., officers-in-charge are now appointed on a rotational basis and they are responsible for the smooth conduct of each set of examinations. Participative management and decentralization are also evident in the shuffling of committee members which ensures that faculty members play an active role in different committees during their tenure. The entire process of participation and decentralization is co-ordinated by the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has been using ICT for teaching learning purposes since 2018. Along with extensive use of computers for classroom teaching, the college had provided laptops and making ICT an integral part of the teaching learning process. In 2019, the college has upgraded itself to e-learning, an online learning platform. It has enabled 'lecture-capture facility' through installation of recording devices (camera) in the classrooms and subsequent access to the recorded lectures by the students that allowed better learning outcomes in tandem with the rapid and radical change of curriculum system. The college has been quick to adopt to online teaching during the pandemic and subsequent lockdown. Online training programmes for both teachers and students were organised with the help of teachers representatives and trainers to familiarise them with the virtual platform for live classroom teaching. Several options available are:

1. Whiteboard that can be used both by students and teachers
2. Easy scheduling of classes by teachers and prompt notification to students.
3. Screen sharing facility for quick sharing of PPTs, audio/video clip/Word/PDF, et cetera
4. Easy arrangement and smooth special lecture sessions delivered by invited speakers are organised and future access to the same by both teachers and students is facilitated.

This online portal has aided in smooth running of the teaching-learning process. The library, too, has upgraded itself to e-learning tools, buying of e-books and has uploaded scanned e-copies of books for both students and teachers.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution has various bodies for smooth execution of work in all departments and levels.

College Development Committee

The College Development Committee (CDC) is constituted as per the Constitution and guidelines that had been forwarded from the University of Mumbai for all its affiliated colleges. The CDC has 12 members with representations from all the stake holders of the college. It comprises of the, The Hony. Secretary for the Jan Seva Sangh Trust, Member of the trust, The Principal being an ex-officio member, while consisted of 2 Teacher Representatives and 2 Non-Teaching Staff Representative, 2 students, 1 social activists, 1 external educationalists and the IQAC Coordinator.

Administrative Set Up

The Secretary and the Principal form the nucleus of the administration with the former being the final authority in all financial matters. The Principal is vested with the day to day running of the college. The Principal along with the IQAC Coordinator, Coordinators of PG and UG, the Librarian as well as Convenors of various Committees coordinates and mobilizes the entire work process of the college. Introduction of Post of Coordinator separately for both B.COM and Self Financing was introduced. All Full time Teachers to be vested with the post of H.O.D on rotational basis

The Functions Of Various Bodies

1. IQAC Committee - It is a significant administrative body that is responsible for all quality matters. It is the prime responsibility of IQAC to initiate, plan and supervise various activities that are necessary to increase the quality of the education imparted in an institution or college.
2. Students' Council - Student Council also assists in planning and development of various cultural, sports, social, recreational and other educational interests of students in the institution. The Student council provides scope to contribute in the development of students' leadership skills, program planning and volunteering.
3. Different Committees like WDC, DLLE, etc. are set up with teacher Convenors as head who are responsible to carry out the functions of their respective committees. In order to encourage and enhance the research culture among the students and the teachers Research Committee/ Cell has been set up which facilitates in the research oriented activities.
4. The Library Advisory Committee assist and advise regarding the formulation of library policies, purchase of library materials, improvement of library and information services, and operational matters.
5. There are different committees which aim to deliver to the society in numerous ways like National Service Scheme (NSS) and Department of Life Long Education are set up for the holistic development of the students.
6. The Cultural Committee of the college is responsible for all the intra and inter collegiate cultural events.
7. The Career Counselling and Placement Committee looks after the career prospects and placement of the students.
8. The Examination Committee helps in smooth conduct of the examinations while the Routine Committee and the Calendar Committee takes care of the class schedules and plan for the academic year respectively.
9. There is a Medical Committee which looks into the medical emergencies and routine health checkups of students and staffs apart from organizing awareness programmes from time to time.
10. Student Freeship Committee tries to help the economically underprivileged but bright students by extending support of full or half Freeship.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	http://srcollege.in/wp-content/uploads/2022/03/INSTITUTIONAL-ORGANOGRAM-6.2.2.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College undertakes various welfare activities for both the teaching as well as non-teaching staffs. All the statutory leaves are granted to the faculty members and 'On duty leaves' are given to the teaching staffs for attending Orientation Programme and Refresher Course. The College encourages the faculty members to attend Seminars and Conferences at various levels. The College often funds the registration fee for the faculties who present papers in seminars and conferences. The college supports the endeavour of the teaching faculties for applying for Major and Minor Research Projects. The faculty as well as the staffs of the College can get easy loans which are arranged by the College. At the time of superannuation, the financial matters of the teaching as well as non teaching staffs are settled by the College in a prompt manner. All non-teaching staffs are given with the festival bonuses annually and encouraged to pursue professional courses

The College undertakes various welfare activities for both the teaching as well as non-teaching staffs. All the statutory leaves are granted to the faculty members and 'On duty leaves' are given to the teaching staffs for attending Orientation Programme and Refresher Course. The College encourages the faculty

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. The College provides financial support for this. Free tea and coffee are available for all the employees throughout the day. The Grievance redressal mechanism is there for all staffs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

03

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

04

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

06

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There is an Internal Performance Appraisal system for all its staff members headed by the Principal of the Institution. The Principal monitors and evaluates the performance of all its staff and communicates the areas of improvement and supports in personality enhancement or the overall performance annually or as per requirement. The students at the end of their course give an online feedback about all the teachers subject wise. There are Grievance Re-dressal and Suggestion box which are placed at strategic locations in the campus where the students can express their query or concern about teachers which is also considered by the Principal. Online feedback is also obtained from all students time to time . All these are scrutinized and assessed by the Principal. The Principal further communicates the outcome with the staff members in a completely confidential manner.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Shri Ram College regularly conducts internal and external financial audits. It has a full-time Accountant and Accounts Department since inception to ensure maintenance of annual accounts and audits.

1. The following agencies conduct regular financial audit in the Institute: External Audit: External Audit is conducted by the following:

R. Devarajan & Company Chartered Accountants,

413, Anurag Business Centre,

Near Amar Talkies,

Off Waman Tukaram Patil Road,

Chembur,

Mumbai - 400 071,

Maharashtra,

India.

Mob : 9321355088/8169080993

Internal Audit: Internal Audit is conducted by an Internal Auditor - R. K. SOMANI & Associates

1. R. Devrajan & company conducts statutory audit covering all financial and accounting activities of the Institute. This includes scrutiny of the following:
1. all receipts from fee, donations, grants, contributions, interest earned and returns on investments;
 2. all payments to staff, vendors, contractors, students and other service providers.
2. All observations/objections of R. Devrajan & company are communicated through their report. These objections are examined by separate committees of the institute consisting of Accountant, Internal Auditor, concerned Head of the Department and any other member nominated by the Principal. Draft report is submitted to Treasurer of the trust and Principal, (if necessary) for finalizing compliance report of the Institute.

R. Devrajan & company audit for the previous years have been completed and replies have been submitted to their satisfaction.

It is pointed out that no serious objection/irregularity is outstanding. No Draft Para has ever been issued against the Institute by AG.

1. Work of Internal Audit of the Institute has been entrusted to the Internal Auditor of the Institute. This is mainly pre-audit of major receipts and payments (above Rs. 50 thousand each) and concurrent/post audit of all other receipts and payments. He also pre-checks salary fixations, pension and gratuity payments and final payments of GPF.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

9,45,935

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Shri Ram College is a self-financed institution, where the funds are generated through the fees paid by the students. Deficit is managed by taking advance from the parent Jan Seva Sangh Trust. Additional funding is obtained by faculty members through Research proposals. These funds are utilized for the research and laboratory development.

The institute has a well-defined mechanism to monitor effective and efficient utilization of available financial resources for the development of the academic processes and infrastructure development.

- Institutional budget is prepared by Accounts department every year taking into consideration of recurring and non-recurring expenditures.
- Accordingly, all the administrative and academic heads are requested to submit the budget required for the subsequent financial year. Along with this, all coordinators of different cells viz., R& D Cell, Exam Cell, DLLE Cell, NSS Cell, etc. are instructed to submit their budget to Account office.

- All the major financial decisions are taken by the Principal and Accounts department along with the Management of college.
- As and when urgent requirements arise it is given after sanctioned revived from accounts office.

All the major financial transactions are analyzed and verified under following sections:

- Research & Development
- Training & Placement
- Software & Internet charges
- Library Books / Journals
- Repair & maintenance
- Printing & stationary
- Equipment & Consumables
- Furniture & Fixtures

1. Institute adheres to Utilization of budget approved for academic expenses and administrative expenses by management.
2. After final approval of budget the purchasing process is initiated by purchase committee which includes all head of departments and account officer, accordingly the quotations called and after the negotiations purchase order are placed.
3. The payments is released after delivery of the respective goods it is done as per the terms and conditions mentioned in Purchase order.
4. All transaction has transparency through bills and vouchers. The bill payments are passed after testing & verification of items. Only authorized person operate the transaction through bank.
5. Respective faculty member ensures that whether suitable equipment/machinery with correct specification is purchased.
6. The entire process of the procurement of the material is monitored by the Purchase committee and Principal at institute level then the finance department at corporate office level.
7. Financial audit is conducted by chartered accountant every financial year to verify the compliance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Academic Monitoring Committee came into existence in 2019-20 wherein it focused on academic development of the institute. According to the guidelines of the Academic Monitoring Committee (AMC), authorities from the outside Shri Ram College were incorporated in the initial stage for their guidance in improving our academic gradient. The functioning of the AMC was handed over to the internal in-house faculty members in the year 2020- 21. Then the AMC was principally handed over to IQAC. The primary aim of the IQAC is to develop a system for conscious, consistent, and catalytic action to improve the academic and administrative performance of the institution.

The Institute has developed several quality assurance mechanisms under IQAC as under:-

- Feedback analysis received from Students.
- Feedback analysis received from Parents.
- Feedback analysis received from Staff.
- Coordinates with all stakeholders for their opinions and advices for quality improvement.
- Getting updated on latest information on various quality parameters of higher education through various articles & institutes visit.
- Analysis about the feedback received from all stakeholders and inform the concerned authorities about its outcome and necessary actions to be taken for correction.
- Institute appreciates, encourages and provides support for quality improvement in teaching, research & administration.
- Documentation of the various programs /activities leading to quality improvement.
- Collection, maintenance and analyzed documents are prepared and maintained.
- Planning and Support effective implementation for Total Quality management, Curricula development, Teaching-Learning and evaluation, Research, Consultancy and Extension activities for all stakeholders.
- Preparation of Academic Audit and administrative audits as per the guidelines.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. After establishing the IQAC in the college, started working towards quality education and inculcating quality culture among the students and staff.

- The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed.

Admission to various programmes, summer, winter and mid-term vacations, examination schedule and declaration of results are notified in the Academic Calendar as per the guidelines of the affiliation university.

All newly admitted students have to compulsorily attend the Orientation Programme, in which they are made aware of the philosophy, the uniqueness of the Education system, the teaching- learning process, the system of continuous evaluation, compulsory core courses, various co- curricular activities, discipline and culture of the Institute. All students are also given a guided tour of the campus and the various facilities.

- Promote industrial involvement in academic practices by organizing industrial training, industrial visits, workshops, and guest lecturers from industry experts, MOUs, etc.
- Students are apprised of the Time-Table, Programme structure, syllabi of the courses before the semester commences.
- Important announcements are made in the whatsapp group, personally informed and also displayed on the website. Online conduction of classes are monitored by the coordinators of different classes, class representatives of various classes.
- The Chief coordinator and the Discipline Committee members make random visits to ensure smooth functioning of classes.
- Class Committees are regularly conducted with students to take feedback and appropriate steps are taken to enhance the teaching-learning process.
- Feedback from students is also taken individually by teachers for their respective courses, by
- Feedback is properly analyzed and shared with the Principals, faculty members and individual stake holders as and when required.
- Conducting quality programs i.e., seminars, webinars, guest lectures, conferences, etc.
- Establishing Research and Development cell to promote Research and Development activities.
- Establishment of various processes to take feedback/surveys from various stakeholders.
- To implement and enhance the use of ICT tools to strengthen the teaching-learning process.
- Establishment of the Mentor-mentee process and its effective implementation.
- To submit the Annual Quality Assurance Report (AQAR) annually to the NAAC
- The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations. The major initiatives taken over the last five years include the following:
- Introduction of Daily Home Assignments
- Automation of Admission Processes - Provision for online fee payment
- Automation of Examination Processes
- Curriculum Development Workshops in many subjects
- Introduction of B.Voc. programmes
- Green initiatives in Campus - tree plantation, waste disposal, etc.
- MoUs with prestigious Institutes

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://srcollege.in/wp-content/uploads/2022/01/IQAC-2020-21.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Equal opportunities provided to individuals irrespective of gender, race, caste, color, creed, language, religion, etc. Gender sensitivity is an inherent value in the cultural ethos of the institute and its neighboring community as evident by following facilities -

- Safety and Security by teaching self-defense techniques .
- Strict implementation of Anti-Ragging measures .
- College campus is under CC surveillance
- Women faculty members accompany girl students when they participate in outdoor activities or tours.
- Internal Complaints Committee (ICC) interacts regularly with the girl students and resolves the issues addressed by them.
- College ensures social security through Anti-Ragging Committee and Grievance Redressal Committee.
- The Disciplinary committee curbs indiscipline in the campus.
- Complaint box is arranged to receive grievances or suggestions from the students .
- Emergency contact numbers are displayed in prominent places in the campus
- Awareness campaigns on women safety and gender sensitivity through street plays, rallies and camps
- Separate WDC Cell
- Girls waiting halls and rest rooms are provided
- The health center is provided on the campus
- Beti Bachao, Beti Padhao Jan Aandolan Webinar
- Celebrations of International Women's Day
- Yoga Sessions

- o Mehendi Competition

- o Seminar on Project Anchal to create awareness amongst girls about maternal and New Borns Health

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/1VLMum4L6X6RkLXYJiQH5Z4pCauu_ub4r/view?usp=sharing
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	CCTV INSTALLED AT VITAL LOCATIONS, SUPERVISION COMMITTEES FORMED ON A WEEKLY BASES, STUDENTS SUB COMMITTEES ARE FORMED TO MONITOR THE GRIEVANCES OF THE STUDENTS

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Institution takes initiative for the management of wastes which is generated within its campus. As it was mostly online and students were not in the campus so not much waste was generated. Solid Waste Segregation is done by hand sorting by group D staff by using Personal Protective Equipments.

The dry and wet waste are segregated at source. The dry waste which includes paper, cardboard, plastics, scrap materials is separated from others. Organic wastes like the leftover food, peels, scrapings from fruits etc are also collected in separate bins separately. They are handed over to the Waste Management OF BMC.

However, no hazardous chemical waste is generated in the College Campus. All these ensures that the College takes care of the waste generated regularly by reducing the waste and make an effort for its re-use and re-cycle. The biodegradable waste products are collected and disposed to the municipality collection, with proper care before disposal.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The vision and mission of the College has been holistic development of students and empowering them. With this objective, there is a merit-based selection of students from all communities with different socio-economic backgrounds. Seats are reserved following the reservation rules.

Cultural programmes makes effort online also that lays much emphasis on social harmony and awareness of the rich heritage of our country while at the same time inculcates collaborative work environment and hone organizational and leadership skills. Celebration in the form of either competition or students' presentation along with multilingual cultural programs on the occasion of various days like International Women's Day, World Literacy Day, Bhasha Diwas, Hindi Diwas, showcase the effort to not only acknowledge linguistic diversity but also promote linguistic harmony and subsequent awareness. Students are encouraged to join the different Social outreach Units of the College to actively work with people from diverse socio-cultural backgrounds with an aim of improving society and make a better tomorrow. Celebration of Republic day & Independence Day through online musical presentations has been an institutional practice.

Blood donation camp is annually organized by our College in association with Nair Hospital -Mumbai where students, faculty and staff contributed voluntarily by donating blood for the noble cause of serving society and proudly adorn the badge of a blood donation.

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background and different linguistic, we do not have any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College undertakes various efforts to sensitize the students and employees of the Institution of their constitutional obligation. During the commencement of each session, the Principal of the College delivers an Orientation Lecture to the new batch of students to make them aware of the core values and ethos of the Institution. The address highlights the need of maintaining harmony amongst all diversities, in developing scientific temper, humanism and spirit of enquiry.

Constitution day

Constitution Day is celebrated on 26th November every year. The programme initiates with Preamble reading of the constitution followed by lectures on the sensitization of students on responsibility towards the constitutional values, rights, duties and responsibilities of citizens. Students are encouraged to participate in activities like essay competition on the related themes. viz. 'Economic Thoughts of Dr. B. R. Ambedkar'. The young minds who are going to be the responsible citizens of tomorrow learn the lesson of exercising their rights and performing their duties. The significance of the Day is illustrated to all with the words from the Preamble, Fundamental Rights and Duties enshrined in the Constitution of the country. The students are taught to obey the supreme law of the land and respect the symbols of national unity like National Flag and National Anthem.

Celebration of National Days

Every year Institute celebrates Republic Day on January 26, Maharashtra Day on May 01 and Independence day on August 15 respectively. The celebration is attended by Students, Teaching and Non-teaching Staff, Invitees, guests and any attendees. Flag hosting with National anthem and oath of national integrity

followed by distribution of sweets in the regular decorum of the programme. In the different programmes celebrated by the Institution like Independence Day and Republic Day, the students and employees of the Institution are addressed by the President of the College with the message from the Constitution of India. The NSS unit of the College undertakes different kind of activities and teach the students the importance of giving back to the society by believing in the principle of equality, fraternity and societal justice

Responsibilities and Ethics in Research

Postgraduate students have the Research methodology subject as a part of curriculum with the objective to acquaint with the ethics in research in connection with their contributions to society. Environmental science constitutes the part of curricular teaching and evaluation to sensitize the students on the preservation of the ecosystem and environment. Students are also sensitized to adopt green practices, conservation of natural resources, alternative source of energy and renewable energy

Blood Donation

Every year institute organizes blood donation camp in association with District Civil District General Hospital and/or Rotary Club. The students are sensitized on the importance of the activity and are encouraged to participate in saving the life of citizens of India.

Road Safety Rally/Pharmacist day rally

Cleanliness/Plantation drive

Students consistently and regularly participate in the cleaning activities on the several occasions including Mahatma Gandhi Jayanti on October 02, every year. Moreover, students are encouraged for active participation in the plantation.

Induction of the students on values, rights, duties and responsibilities

Students are made aware about the code of ethics, human values, rights, duties and responsibilities as a citizen of India during induction as well as other programmes throughout year.

Values like empathy, compassion, respecting diversity, cooperation, coexistence are highlighted by the Institution so that these qualities get inculcated amongst all and help in self enhancement. Commitment to such values instills confidence, self-control, adaptability, motivation, optimism and truthfulness in the character and personality of the students. The knowledge that the students earn help in generating a sense of respect for the institutions of Parliamentary Democracy in the country. The College encourages the students as these kinds of participations help in instilling positive qualities among the students like leadership, tolerance, problem-solving and help in developing innovative thoughts on contemporary issues.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution organizes and celebrates a number of national and international days. Some of the important days that are celebrated are as follows :-

- Republic day - A program is organized celebrating the Republic day
- Bhasha Divas -Celebration of International Mother Tongue Day - Intercollege competitions are organized prior to the day and is commemorated by an invited talk by an Honorable guest. A debate is organized by LTS every year on this day on any social issue.
- Women's day celebration- 8th March each year is celebrated by various programmes on women empowerment by WDC S& NSS team of the college.
- Earth Day- 22nd April is celebrated as Earth Day by planting saplings by students of NSS & DLLE in various areas of the city.
- Library Day: on the occasion of National Librarians' Day is observed on 12th August every year to commemorate the birth anniversary of Padmashri Dr S. R. Ranganathan
- World Environment Day- 5th June- various programmes are organized by students through social outreach committees spreading environmental concern and consciousness.
- Independence Day-A program is organized to celebrate India's Independence day through reliving our past and paying tribute to the heroes who laid their lives for their motherland.

- o Teachers Day- students organize programmes for the teachers to celebrate the Birth anniversary of DrSarvepalliRadhakrishnan.
- o Active Learning day- Students take part in various intra department competitions like power point presentation, painting, non fire cooking , etc which are organized to test their skills other than curriculum.
- o Hindi Diwas (to commemorate the adoption of Hindi in devanagri script) - Various competition along with a special lecture is organized VidhyasagarDiwas

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The Institution adopts a number of good practices among which the two best practices which has been its integral part include: 1. Celebrations of festivals of all states, religions, caste and creed is made mandatory in order to educate the students and staff about the importance of co-existence, cooperation and coordination. This also helps to develop tolerance amongst each other and develop leadership qualities in the students. These celebrations bring out the potentials of all the stake holders in the institute and develop a bonding amongst them. 2. The Social Outreach Activities: Social outreach activities have been a priority for the Institution since its inception and had worked very hard during the pandemic situation to reach out to all sections of the society. There are three social outreach units in the institution which keep no stone unturned to reach out to all the possible sections of the society where service is rendered with empathy and enthusiasm. These best practices are highlighted in the institutional website in order to spread the message among its stakeholders about the values that are uphold and needs to be percolated to the lowest rank.

File Description	Documents
Best practices in the Institutional website	http://srcollege.in/wp-content/uploads/2022/05/BEST-PRACTICES.pdf
Any other relevant information	NIL

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

College facilitates personal commitment for holistic success of students that values multiplicity and society. The Academic committee prepares academic calendar well in advance before the commencement of the semester and the faculty members prepare the lesson plan commencement of semester. Efforts are made to change the Teaching - Learning environment into activity based learning and some are as follows:- Use of PPT mandatory. Use of online - content and Video lectures Students encouraged to present poster and paper. Counseling - Faculty members allotted 15-20 students to act as mentor both on academic and personal fronts. Wards encouraged to participate both in curricular and co- curricular activities. Guest lecturers are periodically arranged by eminent persons from Industry, Academic and Research Institutions for seminar, workshop, conferences etc. Addition to classroom interactions, Project work Internships. Providing access to e-journals and e-books Emphasis given to feedback from parents, students, faculty members and alumni Encourage leadership and management skills by organizing Annual day, Sports day etc. Personality development programs frequently conducted Social Responsibility Activities are encouraged through plantation, Blood Donation and distribution of nutritious food, visiting nearby villages and helping them

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- To organize Conference/Workshop on Environmental Awareness and Sustainable Development for the promotion of a better tomorrow.
- To organize programme on Gender Sensitization or such relevant Women's Issues that are the need of the hour.
- To arrange programmes on Universal Values, Cultural Diversity etc. preferably in offline mode if situation permits.
- To constitute an Internal Complaints Committee as per the UGC guidelines.